

Ships Name: _____ **Ships Agent:** _____ **Landing Hatch Number:** _____

1. Do you accept the helicopter to land on your hatch? Note: there is NO WINCHING at this port.	YES/NO
2. Do you understand that all helicopter communications will be on VHF Ch.10?	YES/NO
3. Do you understand that any helicopter transfer during the hours of darkness will require your ship to switch on all deck and accommodation lighting?	YES/NO
4. Will all hatches be closed and the landing hatch washed clean? (Vessels MUST avoid discharging deck residues into the sea. Scuppers and Drains will remain CLOSED when washing down hatches)	YES/NO
5. Will there be a pennant or windsock rigged at least 50m away from the landing hatch? (See figure 1)	YES/NO
6. Do you understand there are to be no crew members or loose equipment such as rags, paint tins, brooms, covers or rubbish ON or AROUND landing hatch?	YES/NO
7. Will a fire party with charged hoses, dry powder fire extinguishers, foam equipment, proximity suits and rescue equipment be on station one hatch clear and upwind of the landing hatch? (See figure 1)	YES/NO
8. Do you and your crew understand that crew members are not to approach the helicopter, unless in an emergency or as directed by the helicopter pilot?	YES/NO
9. Do you and your crew understand that the fire and emergency parties are to remain on standby until 2 minutes after the helicopter has departed?	YES/NO
10. Will a rescue boat be ready for immediate lowering?	YES/NO
11. Will there be a clearly marked path to a safe access ladder with hand holds rigged from the landing hatch to the deck for the pilot?	YES/NO
12. Are there any obstructions higher than 30cm ON the landing hatch? If yes, please advise obstruction.....	YES/NO
13. Will your ship comply with the international Chamber of Shipping Guide to Helicopter/Ship Operations, as per Marine Order 57?	YES/NO
14. CAN YOUR VESSEL ACCEPT HELICOPTER WEIGHT 2.9 T?	YES/NO
15. DOES YOUR VESSEL HAVE MINIMUM 22 METRES ROTOR CLEARANCE? (refer figure 2)	YES/NO
16. DOES YOUR VESSEL HAVE MINIMUM 20.8 METRES ROTOR CLEARANCE? (refer figure 2)	YES/NO



FIGURE 1



FIGURE 2

MASTERS SIGNATURE:

MASTERS PRINTED NAME:

DATE:

SHIPS STAMP:

Vessels are required to return completed form to Hay Point VTS at least 24-48 hours prior to arrival