

## Marine Information Bulletin

### Commercial licence – Coxswain

#### Limits of licence

The holder of this licence can act as master of:

- Commercial ships less than 12 m in length operating within 15 nautical miles (nm) of the coast or the boundaries of designated sheltered waters limits.
- For a person who acts as its master a commercial ship in the operational area for which is set out in section 108(6) of *the Transport Operations Marine Safety Regulation 2004*.
- Fishing ships less than 15 m in length within the fishing ship operational area.

The holder of this licence can act as engineer in:

- Commercial ships less than 12 m in length and under 250 kW operating within 15 nm of the coast or the boundaries of designated sheltered water limits.
- Fishing ships less than 12 m in length and under 250 kW operating within 15 nm of the coast or the boundaries of designated sheltered water limits.
- Fishing ships less than 10 m in length within the fishing ship operational area.

The holder of this licence may be restricted to outboard powered ships, with an upper level for outboard power of 750 kW and, therefore, cannot act as master or engineer if the ship is fitted with inboard propulsion engines.

Candidates whose sea service has been assessed as being limited to outboard powered ships only, and provided those vessels do not have auxiliary machinery on board, are **not** required to complete the following coxswains' engineering units of competency TDMMR3007B, MR3107B and MR3207B. However, it is recommended they complete the competency SFISHIP207B – Operate and Maintain Outboard Motors.

Note: This unit may become mandatory under legislation proposed under a single national jurisdiction.

#### Application for licence

Candidates must personally lodge, or make appropriate arrangements to lodge their application on form F3103 with supporting documents at a maritime safety Queensland regional office.

Proof of compliance with prerequisites listed below must accompany the application. Photocopies of required documents must be provided suitably verified by a Justice

of the Peace or a commissioner of Declarations

#### Prerequisites

To be eligible for oral examination by Maritime Safety Queensland candidates must:

- Be 18 years of age (evidence of identity required).
- Provide a current certificate of medical fitness (issued within the last two years), including eyesight test as defined in medical fitness requirements (USL Schedule 1).

Note: Candidates should undertake eyesight and colour vision testing before commencing training and the issue of an initial commercial licence. Maritime Safety Queensland may issue a licence restricted to daylight hours only if the minimum standard for colour vision is not met.

- Provide the notification of result of sea service assessment – form F4686 (valid for one year).
- Provide two recent colour passport photographs (taken within the last 12 months).
- Provide proof of a Marine Radio Operators Certificate of Proficiency (MROCP) or a Marine Radio Operators VHF Certificate of Proficiency (MROVPC).
- Provide statements of attainment attesting to the satisfactory completion of the required TDM20307 competencies (within the last five years) issued by an authorised registered training organisation (RTO) and
- Pay the prescribed fees.

For further details refer to general licence profiles on Maritime Safety Queensland's website.

Note: the units of competency for Elements of Shipboard Safety, and Occupational Health and Safety at Sea are perpetual.

#### Qualifying sea service

Sea service required for this licence is:

- 12 months 'appropriate' sea service.

Examiners will use the following as a guide to assess the appropriateness of a candidate's sea service towards a licence

- 50% is within the last five years.
- Six months outside smooth and partially smooth waters.
- Three months in ships less than 24 m in length.

### Sea service assessment

Candidates must personally lodge or make appropriate arrangements to lodge their sea service assessment application on form F4634 at a Maritime Safety Queensland regional office.

Sea service will be assessed using the National Maritime Safety Committee's (NMSC) Principles for Assessing Sea Service – Circular N° 03-2 issued on 7 August 2003. A copy of this document can be accessed at [www.msg.qld.gov.au/Licensing/Commercial/Sea-service.aspx](http://www.msg.qld.gov.au/Licensing/Commercial/Sea-service.aspx).

Candidates must provide a Workplace-based Task Book (WBT book) signed off by an authorised RTO.

Satisfactory completion of the WBT book or a Record of Practical Experience and Sea-Service (ROPES) book will, where applicable, lead to a reduction of 50% of the qualifying sea service.

Under the Record of Service (ROS) book or ROPES book system, sea service is assessed in the basic unit of a 'month'. A month is defined as a minimum of 150 hours of work over a period of at least 20 days.

Maritime Safety Queensland requires candidates to gain appropriate quality sea service by competently performing the duties relevant to the level and discipline of the licence required. For example, performing the duties and accepting the responsibilities that would be comparable to that of a master, watchkeeper or deckhand onboard a ship.

Maritime Safety Queensland may request supporting documentation (i.e. statutory declarations) to support ROS book or ROPES book entries.

Ratification of sea service does not automatically constitute acceptance. The Maritime Safety Queensland examiner determines final acceptance.

Note: Falsifying sea service is an indictable offence.

### Oral assessment

Candidates are required to undertake an oral assessment independent of the RTO, conducted by Maritime Safety Queensland before being issued a licence.

An appointment for an oral assessment can only be made after all of the requirements for the licence have been satisfied.

Candidates who successfully complete the oral assessment may request a temporary authority to allow them to operate immediately.

### Information

Information on RTO's locations and Marine Information Bulletins covering various topics relating to marine licensing can be obtained from Maritime Safety Queensland's website at [www.msg.qld.gov.au](http://www.msg.qld.gov.au) and from the following Maritime Safety Queensland regional offices.

Airlie Beach	(07) 4946 2200
Bundaberg	(07) 4131 8500
Cairns	(07) 4052 7400
Gladstone	(07) 4973 1200
Hervey Bay	(07) 4194 9600
Mackay	(07) 4944 3700
Mooloolaba	(07) 5477 8425
Pinkenba	(07) 3860 3500
Southport	(07) 5539 7300
Townsville	(07) 4726 3400

Note: If there is an inconsistency between this document and previously issued documents in relation to the subject matter, this document supersedes advice conveyed in previous documents dealing with these matters. Previous documents found to be in conflict with this document (or parts thereof) will be updated or withdrawn at the earliest convenient opportunity.