

Uniform Shipping Laws Code 2008

Section 15: Emergency Procedures and Safety of Navigation (CTH, NSW, NT, QLD, SA, TAS, VIC & WA)

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EMERGENCY PROCEDURES AND SAFETY OF NAVIGATION SECTION
PART 1—PRELIMINARY

1. Preliminary

- 1.1 This Section shall be read in conjunction with the Introduction, Definitions and General Requirements Section.
- 1.2 For the purposes of this Section 'crew' includes special personnel.
- 1.3 The Authority may require that a notice required under this Section shall be printed in other languages, in addition to the English language.

PART II—EMERGENCY PROCEDURES

2. Application

- 2.1 This Part shall apply to all vessels, both new and existing, other than Class 1A and 2A vessels which shall comply with the requirements of the Commonwealth Marine Orders Part 29 (Emergency Procedures and Drills)

(Amendment dated 23 August 1996)

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- 2.2 Where the Master is the only crew members, he shall not be subject to the requirements of Schedules I to IV for the crew provided that he shall ensure that the lifesaving, firefighting and other emergency equipment is in working order and ready for immediate use at all times.
 - 2.3 An Authority may modify the requirements of any of this Part for vessels not exceeding 25 metres in length.

3. Allocation of Crew and Passengers to Emergency Stations

- 3.1 The Master of a vessel shall ensure that each crew member on joining the vessel, is allocated an emergency station and is properly informed of emergency station duties.
- 3.2 Where the number of persons on board, excluding passengers, exceeds four, an Emergency Station List shall be displayed in a conspicuous position and so placed as to be readily observed by all persons on the vessel.
- 3.3 The Emergency Station List shall be in accordance with Form 1.
- 3.4 Each cabin allocated for crew or passengers shall be given a number and where there is more than one berth in a cabin, each berth shall be given a letter.
- 3.5 Crew member identification on the Emergency Station List shall be by name, or designated capacity or in the case of berthed crew, the cabin number for single accommodation and the cabin number with berth letter as a suffix for multi-berth accommodation.
- 3.6 In the allocation of duties the Authority may require the person nominated to take charge of survival craft to possess an appropriate certificate.

4. Crew Cabin Emergency Station Notice

- 4.1 Each berth shall have affixed to the head or side of the berth a notice with the following information:
 - (a) Cabin number and berth letter as applicable;
 - (b) Emergency Station and emergency duty to be performed;
 - (c) Emergency Station Signal; and
 - (d) Abandon ship signal.

5. Crew Emergency Practice Procedures

- 5.1 Crew Emergency Practice Procedures shall be conducted in accordance with the procedures specified in Schedule 1 at intervals of not more than 1 month.

6. Emergency Procedures for Passengers

- 6.1 After completion of embarkation at any port or place and prior to departure from that port or place the Master of a sea going vessel shall ensure that passengers are informed of the location of Emergency Procedures Notices applicable to passengers.
- 6.2 Passenger Emergency Procedures Notices shall be located in conspicuous places throughout the passenger spaces as required by the Authority.
- 6.3 Sufficient conspicuous signs shall be displayed indicating the direction to and position of Emergency Stations.
- 6.4 Passenger Emergency Procedures Notices, in the case of berthed passengers, shall be placed adjacent to the berth of each passenger.
- 6.5 Passenger Emergency Procedures Notices shall include the following information:
 - (a) Cabin number and berth letter where applicable;
 - (b) Emergency Signal;
 - (c) Action to take on hearing emergency signal when in or near own cabin;
 - (d) Action to take when not in or near own cabin;
 - (e) Location of lifejackets;
 - (f) Location of Emergency Station;
 - (g) Survival Craft allocation; and
 - (h) Abandon Ship Signal.
- 6.6 Notices showing how to don and secure lifejackets shall be displayed in every passenger cabin and in conspicuous places throughout the passenger spaces and these notices shall include information on how to adjust the lifejackets of children.
- 6.7 When considered necessary by the Authority, demonstrations shall be given on the donning and securing of lifejackets.

7. Survival Craft Drills

- 7.1 The Master of the vessel shall ensure that each passenger and crew member is allocated a survival craft where applicable.
- 7.2 A survival craft list shall be in accordance with Appendix B approved by the Authority, or may form additional columns to Appendix A as approved by the Authority.
- 7.3 Passengers should remain at their emergency stations during a survival craft drill, but may be dismissed at the discretion of the Master.
- 7.4 Vessels of Class 1B, 1C, 1D and 1E which are provided with a lifeboat shall conduct lifeboat drill in accordance with the procedure specified in Schedule II at intervals of not more than 2 months.
- 7.5 Vessels in Class 2B, 2C, 2D, 2E, 3B, 3C, 3D and 3E which are provided with a lifeboat shall conduct lifeboat drill in accordance with the procedure specified in Schedule II at intervals of not more than 3 months.
- 7.6 Lifeboat drill shall be arranged so that each lifeboat carried on the vessel is placed in the water with its crew at least once in each period of 6 consecutive months.
- 7.7 The Master of a vessel which does not carry a lifeboat, but which is provided with a rescue boat, should exercise his crew with that boat as though it were a lifeboat, except that the crew for the boat should not exceed that which is normally used in rescue operations.
- 7.8 The Master of a vessel which carries a liferaft shall at intervals referred to in sub-clauses 7.5 and 7.6 ensure that the liferaft or liferafts carried are ready for launching and that the crew are familiar with the procedure for launching the liferaft or liferafts and their subsequent operation.

- 8. Crew Fire Drills**
- 8.1 The Master of a vessel shall ensure that crew members are allocated special fire duties.
- 8.1.1 The crew members assigned crew fire duties may have those duties recorded on a crew fire duty list or at the discretion of the Authority included with the Emergency Station List.
- 8.2 Vessels of Class 1B, 1C, 1D and 1E shall conduct crew fire drill in accordance with the procedure specified in Schedule III at intervals of not more than 2 months.
- 8.3 Vessels of Class 2B, 2C, 2D, 2E, 3B, 3C, 3D and 3E shall conduct crew fire drill in accordance with the procedure specified in Schedule III at intervals of not more than 3 months.
- 9. Crew Collision Drills**
- 9.1 The Master of a vessel shall ensure that crew members are allocated special collision duties.
- 9.1.1 The crew members assigned crew collision duties may have those duties recorded on a crew collision duty list or at the discretion of the Authority included with the Emergency Station List.
- 9.2 Vessels of Class 1B, 1C, 1D and 1E shall conduct crew collision drill in accordance with the procedure specified in Schedule IV at intervals of not more than 2 months.
- 9.3 Vessels of Class 2B, 2C, 2D, 2E, 3B, 3C, 3D and 3E shall conduct crew collision drill in accordance with the procedure specified in Schedule IV at intervals of not more than 3 months.
- 10. Crew Rocket Drill**
- 10.1 Rocket drill for Class 1B vessels having a length in excess of 45 metres shall be conducted in accordance with the Commonwealth Marine Orders Part 29 (Emergency Procedures and Safety of Navigation).
- 11. Emergency Signals**
- 11.1 The general signal to call the crew and passengers to their emergency stations is a signal consisting of a succession of not less than seven short blasts followed by one long blast given on the vessel's whistle or siren. The signal may be supplemented by an identical signal on the vessel's general alarm bell system, and supplemented by warnings given on the vessel's public address system.
- 11.2 When the crew are to carry out a drill, the general emergency signal should be used to call the crew to their emergency stations. Then the Master shall, by messenger, public address system or other method at his disposal direct the crew to carry out a specific drill.
- 11.3 The signal to inform the crew and passengers that the vessel will be abandoned is a signal consisting of a short blast followed by a long blast given on the whistle or siren at least three times in succession, and may be supplemented by an identical signal on the general alarm bell system, or may be supplemented by a warning over the public address system.
- 11.4 Where possible the Master shall ensure that all crew members working in the engineroom or other parts of the vessel distant from the survival craft are warned that the vessel is to be abandoned. Such warning shall be given in sufficient time to allow them to reach the survival craft.
- 11.4.1 Where possible the Master shall ensure that the engineroom controls are placed on 'Finished with Engines' before giving the signal to abandon ship. In the case of bridge control engines he should stop the engines.
- 11.5 Where, for the purpose of practice drills, in the opinion of the Master, the blowing of the whistle or siren of the vessel would constitute a nuisance out-

side the vessel, the general emergency signal may be made on the vessel's alarm bell system, vessel's public address system, or by hand blown whistles.

12. Records

12.1 Official Log Book Entries

- 12.1.1 In a vessel which maintains an official log book an entry shall be made following any emergency practice or drill, giving details of such practice or drill.
- 12.1.2 Where an official log book is not maintained, an entry required by paragraph 12.1.1 shall be made in the vessel's record book.
- 12.1.3 Where a practice or drill, which is required by this Section to be held is not held, an entry shall be made in the official log book or record book giving reasons for the omission.
- 12.1.4 When it has not been possible to hold a practice or drill required by this Section and which has required an entry in accordance with paragraph 12.1.3, that practice or drill shall be held as soon as practicable after the entry and a further entry shall be made in accordance with paragraph 12.1.1 or 12.1.2.

12.2 Crew List

12.2.1 On all Class 1A, 1B, 1C, 2A, 2B and 2C vessels a crew list shall be maintained:

- (i) on board the vessel; and
- (ii) at a place required by the Authority
and shall contain the following particulars:
 - (a) the name of the vessel and official number;
 - (b) the name of the owner and his address;
 - (c) the name of the employer of the crew and his address; and
 - (d) in respect of every employee from time to time in the vessel whether or not he is employed under a crew agreement:
 - (i) his name;
 - (ii) his address;
 - (iii) date and place of birth;
 - (iv) capacity in which he is employed;
 - (v) grade and number of any qualification certificate held by him; and
 - (vi) dates of joining and leaving the vessel.

12.2.2 If a new crew list is made or any change made in an existing crew list, the employer or his agent shall within two days thereafter deliver to the Authority a copy of the new list or a list of the changes made.

12.2.3 The Master, or the employer or their agent, shall within two days after a crew list ceases to apply to a vessel deliver such list to the Authority.

12.2.4 A Master shall on demand produce to the Authority the list of crew which is required to be kept on board the vessel.

12.3 List of All Persons on Board

12.3.1 On all Class 3A, 3B and 3C vessels a list of all persons on board shall be left ashore so that it will be readily available to the Authority in the case of an emergency. Such list shall contain: